



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
Tuesday, April 9, 2013
Town Hall
Minutes**

Members Present: Co-Chairs P.A.T. Hunt and Richie Surozenski, Barbara "Buzz" Clark and Keith Clark

Members Excused: Carol Galligan, Kathy Gooding and Mark Ketcham

Guests: Commissioner of Public Works Jay L. Card, Jr., Charlie and Linda Puls, and Robert Strada

Meeting called to order: 9:10 a.m.

A motion to accept the minutes of March 12, 2013 was made by Richie Surozenski and seconded by Keith Clark. The minutes were approved.

Old Business:

NYSOPR&HP EPF/HP Grant:

East bedroom:

Co-Chair Hunt spoke with Mike Loriz regarding the collar ties for the new roof which he's happy to mill for us once he returns at the end of the month. Jay received a quote from Robert Strada for cedar faux logs on the east and south walls and the Committee agreed to go ahead with them.

Tower windows: Committee members discussed the advantages of the shortened from the bottom north and west windows, as configured by the contractor and architect, to accommodate flashing due to the crickets. The Committee suggested checking with the Building Department regarding Town Code. Co-Chair Hunt to do so.

New windows: Co-Chair Hunt met with Jeff Cummings, Project Manager for Reilly Windows & Doors, on Friday, April 5. She and Jeff will return to the Cabin this afternoon to take measurements to prepare an accurate set of drawings for the first submittal planned for Friday, April 12. A second submittal may not be necessary and if not, will shorten the amount of time before delivery of the windows. Committee suggested making the new tower windows a priority over the other new windows.

Tower catwalk: Robert clarified that the agreed upon change is in specifications and not a change order.

Restored windows and doors: Robert Strada plans to begin the restoration of the windows and doors this month.

Faux logs: Robert has a source, Cedar Knoll Log Homes in Plattsburg, NY. The Committee considered the Swedish cope, an alteration that would be more expensive due to an additional 2 inches of log material and a need to alter the windows and doors. Also such a change may be unacceptable to the State Historic Preservation Office.

Traci Christian emailed an amended budget which the Supervisor and Co-Chair Hunt signed and Sharon Ogar notarized (five copies), and Judy Meringer mailed back to Traci.

Robert asked to extend the end date from May 1 to May 15. Pat to speak with Town Clerk Dot Ogar regarding doing so.

Financial Business—March 31, 2013:

Co-Chair Hunt reported: as of March 31, 2013, the Chase Business High Yield Savings account balance is \$7,794.39 which includes interest of \$0.31.

2013 Budget:

No budget update other than the amended document Traci Christian sent.

Update on Work Accomplished on Taylor's Island and Future Plans:

Co-Chair Surozenski will check with the Building Department regarding a shed/auxiliary building on Taylor's Island.

The porch deck refinishing will be scheduled after May 15.

Committee asked Jay if the fiberglass flag pole, replacing the wooden pole, could be installed by the 4th of July. He thought the phase of construction would allow that. Jay said the Cabin fire extinguishers are inspected and the water pump will be reinstalled and the water turned back on about April 15.

New Business:

No new business to report.

Taylor's Island Foundation News:

Update on Website and facebook:

For the month of March our website had 202 visits with 524 page views. To date Taylor's Island has 431 likes on facebook.

House Flag/Burgee/Decal:

Co-Chair Hunt shared the latest email from Attorney Monica McCabe regarding rules.

Use Agreement Forms:

Co-Chair Hunt spoke with the Foundation's insurance agent regarding coverage similar to bed and breakfast establishments for the Cabin's overnight guests. The agent will be back in touch in about a week.

Calendar of Events:

Co-Chair Hunt is looking into an electronic version of a calendar for posting events and meetings, many that happen annually.

2nd Annual I Love My Park Day, May 4:

On Saturday, May 4, from 11 AM-2 PM the Taylor's Island Foundation will observe this event to improve, enhance and enjoy parks and historic sites. This initiative is coordinated at the statewide level by Parks & Trails New York (PTNY) in partnership with the NYS Office of Parks, Recreation and Historic Preservation.

Mashomack-Coecles Harbor Association Meeting, May 18:

Barbara Clark invited a member of the Taylor's Island Foundation to attend the Mashomack-Coecles Harbor Association Meeting on Saturday, May 18.

5th Annual Father's Day Paddle to Taylor's Island:

Sunday, June 16, 4:30 PM is the 5th annual Father's Day Paddle beginning at the Burns Road Town Landing, returning a couple of hours later. Participants are asked to bring a snack to share and beverages will be provided by the Foundation and Shelter Island Kayak Tours. There is no rain date.

The next meeting date is scheduled for Tuesday, May 14, 2013.

Meeting Adjourned: 10:30 AM

Respectfully submitted,

P.A.T. Hunt